



**OAKWOOD SHORES**  
**Property Owners Association**  
**New Home Construction Application**  
2002 West Grand Parkway N. # 100  
Katy, Texas 77449  
Ph: 281-870-0585

Please complete the following Architectural Application for New Home Construction. Send completed form and all requirements with deposits and fees.

**Requirements for submittal for new home construction:**

- One set of professionally drawn plans and elevations in 11 x 17 format and exterior finish materials and colors for all proposed construction.
- State of Texas Sealed Engineer's foundation plan and details.
- Geotechnical report by a qualified soils engineer.
- Lot Survey showing the location and topographical elevation of any improvements with concrete slabs and width dimensions of all proposed walkways, driveways and all other matters relevant to architectural approval.
- Per application of a new home construction, a deposit of one thousand dollars, (\$1,000.00) is required. Please make the check out to OAKWOOD SHORES.
- Also, per application of a new home construction, a fee of two hundred twenty-five dollars, (\$225.00) is required. Please make the check out to OAKWOOD SHORES.

The requirements for the Statement of Completion and refund of the \$1000 deposit upon completion of construction of the residence listed herein are given in the CCR's Section 3.15. Occupancy before the approved final inspection is also grounds for forfeit of deposit.



**OAKWOOD SHORES**  
**Property Owners Association**  
**New Home Construction Application**  
[modifications@inframark.com](mailto:modifications@inframark.com)

2002 West Grand Parkway N # 100  
Katy, Texas 77449  
Phone: 281-870-0585

I (agent or builder) \_\_\_\_\_ request the issuance of a building permit to construct the improvements described in the attached plans and specifications. By signing this letter, I certify that I have a copy of the DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS (CCR's) for Oakwood Shores Property Owners Association and that I have read and familiarized myself with those Documents. Further, I certify that the house and site design has been developed with the full knowledge of and adherence to the CCRs and that construction and jobsite conduct will proceed accordingly.

As agent or builder, I authorize the designated personnel of the Oakwood Shores Property Owners Association to inspect the above described property and improvements. As agent or principal, I indemnify and hold harmless the Property Owners Association and their designees against any and all claims or loss except that of willful misdeed or gross negligence. In the event that an item of construction does not satisfy the requirements of Oakwood Shores CCR's, repair, replacement and/or augmentation of that item will be performed until that item does satisfy the requirements of Oakwood Shores.

Per each application of a new home construction, a **fee** of two hundred twenty-five Dollars \$225.00 is required. Please make the check out to: **OAKWOOD SHORES**. Also, per application of a new home construction, a **deposit** of one thousand dollars, \$1,000.00 is required. Please make check out to **OAKWOOD SHORES**. All maintenance and inspection fees must be paid before a Statement of Completion will be issued. Issuance of a Statement of Completion does not release the builder from any of the liability normally associated with construction and does not limit in any way the implied or actual warranties or liabilities that the builder is normally obligated.

The Builder and Owner understand that the exterior of the home including the minimum required landscaping must be completed within twelve (12) months of completed Site Preparation Inspection date and that Final Inspection by POA Inspector must be completed with "No Exception Taken" granted before occupancy of the house.

The requirements for the Statement of Completion and refund of the \$1,000.00 deposit upon completion of construction of the residence listed herein are given in the CCR's Section 3.15. Occupancy before the approved final inspection is also grounds for forfeit of deposit.



**OAKWOOD SHORES**  
**Property Owners Association**  
**New Home Construction Application**

2002 West Grand Parkway N # 100  
Katy, Texas 77449  
Phone: 281-870-0585

Complete Set of Plans Submitted: Yes ( ) No ( ) Date Submitted: \_\_\_\_\_  
Plot Plan Submitted: Yes ( ) No ( ) Date Submitted: \_\_\_\_\_

**LOCATION:**

**Lot:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Addition/Tract:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**OWNER**

**Owner Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Off-site (Mailing) Address:** \_\_\_\_\_

**ARCHITECT / BUILDER / CONTRACTOR:**

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**AGENT**

**Listing Agent Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Brokerage Co.:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Brokerage Address:** \_\_\_\_\_

**DESCRIPTION OF HOME**

**Style:** \_\_\_\_\_

**No. of Bedrooms:** \_\_\_\_\_ **No. of Baths:** \_\_\_\_\_

**Total Finished Area:** \_\_\_\_\_ **First Floor Area (Finished):** \_\_\_\_\_

**Second Floor Area (Finished):** \_\_\_\_\_ **Unfinished Area (Sq Ft & Location):** \_\_\_\_\_

**Garage Area:** \_\_\_\_\_ **No. of Garage Stalls:** \_\_\_\_\_

**PRICE RANGE**

**Sales Price:** \_\_\_\_\_

**CONSTRUCTION SCHEDULE**

**Proposed Construction Start Date:** \_\_\_\_\_ **Proposed Construction Completion Date:** \_\_\_\_\_

## EXTERIOR MATERIALS

**COLOR/MATERIALS SELECTION:** Use this form for exterior color/materials selection approval process. Please attach color swatches or color photo representations and deliver to our office.

**STONE:**

Manufacturer: \_\_\_\_\_ Name/Color: \_\_\_\_\_

**BRICK:**

Manufacturer: \_\_\_\_\_ Name/Color: \_\_\_\_\_

**PAINT FOR SIDING:**

Manufacturer: \_\_\_\_\_ Color Name: \_\_\_\_\_ Color #: \_\_\_\_\_

**PAINT FOR TRIM:**

Manufacturer: \_\_\_\_\_ Color Name: \_\_\_\_\_ Color #: \_\_\_\_\_

**PAINT / STAIN FOR FRONT DOOR:**

Manufacturer: \_\_\_\_\_ Color Name: \_\_\_\_\_ Color # \_\_\_\_\_

**PAINT FOR GARAGE DOORS:**

Manufacturer: \_\_\_\_\_ Color Name: \_\_\_\_\_ Color # \_\_\_\_\_

**ROOF MATERIALS:**

Roof Material # 1: \_\_\_\_\_

Manufacturer: \_\_\_\_\_ Color Name: \_\_\_\_\_ Color # \_\_\_\_\_

Roof Material # 2: \_\_\_\_\_

Manufacturer: \_\_\_\_\_ Color Name: \_\_\_\_\_ Color # \_\_\_\_\_



OAKWOOD SHORES  
**Property Owners Association**  
**New Home Construction Application**

[modifications@inframark.com](mailto:modifications@inframark.com)

2002 West Grand Parkway N # 100

Katy, Texas 77449

Phone: 281-870-0585

**CERTIFICATION**

I (we) certify that the above information provided, constitutes a description of the proposed building, items of construction, location and site will be in accordance with the Oakwood Shores DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS set forth in Oakwood Shores Subdivision. I (we) further certify that the work will be completed in a timely, workmanlike manner and that the building site and adjacent areas will **be free of litter and debris during construction.**

**Owner** \_\_\_\_\_

**Builder** \_\_\_\_\_

**Date** \_\_\_\_\_

**Oakwood Shores Architectural Review Board Signatures:**

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Approved/Approved as noted: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Rejected: (as noted): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

OAKWOOD SHORES CHECK LIST FOR PACKAGE SUBMITTAL

Address: \_\_\_\_\_

Owner: \_\_\_\_\_

Builder: \_\_\_\_\_

Contact Info: \_\_\_\_\_

**A. PAYMENTS, APPLICATION & CERTIFICATES**

1. Application (4 pages) filled out in its' entirety.
2. Check to HOA for construction deposit - \$1000
3. Check to HOA for review fees - \$225
4. Insurance Certificate naming OWS (if available)

**B. SITE PLANS AND SPECIFICATIONS (11 X 17 if submitted in hardcopy)**

1. Bldg. Set-backs and utility easements
2. Location of driveway, sidewalks and culverts — materials specified for each with dimensions.
3. Location of main dwelling
4. Location of any outbuildings, pools, patios, spas, decks, pergolas, outdoor kitchens
5. Location of propane tanks & note of screening
6. Location and specifications of Septic tank (and note of screening) and spray fields
7. Location of HVAC units & note of screening
8. Location of any other ancillary equipment (water softeners, generators, etc.) & note of screening
9. Location of any landscaping, irrigation or landscape lighting with specifications (may be submitted later but before installation/final inspection)
10. Indication of any tree removal/detailed clearing plan (or a request for pre-construction clearing)
11. Drainage plan over-laid on lot survey
12. Fence Plan with specifications of materials (may be submitted later but before installation/final inspection)
13. Geotechnical Report (Soils Report)
14. Photos of the fronting street prior to construction of the home\*

**C. MAIN DWELLING HOUSE PLANS (11 X 17 if submitted in hardcopy; if submitting outbuildings with same application, separate plans, materials and specifications will be needed).**

1. Square footage
2. House width
3. Garage bay #
4. Elevations indicating materials
  - a. Roof material (main)
  - b. Roof material (accent)
  - c. Stone — distributor, style/color specs
  - d. Brick — Manufacturer, style/color specs
  - e. Stucco — paint color specs used on the stucco
  - f. Plank siding — paint color used on the siding
  - g. Percentage breakdown of siding vs. masonry for each side of the home\*
  - h. Paints for trim, garage doors, front door, etc.
  - i. Chimney materials and dimensions
  - j. Roof appurtenances color
5. A COLOR REPRESENTATION of each exterior material. (Color photo, brochure, etc.)
6. Foundation & Windstorm plans reviewed, signed and sealed by a professional engineer registered in the state of Texas.  
(11 X 17 if submitted in hardcopy).