

SOUTH FORK II ARCHITECTURAL REVIEW COMMITTEE – (ARC)

2654 Cypress Ridge Blvd #101 Wesley Chapel FL 33544 modifications@inframark.com

DATE: _____

Is this application a re-submittal of a previous application?
Yes / No (circle one)

The undersigned owner seeks approval of the Board as follows (circle all that apply):

- | | | | | |
|----------|------------------|----------------------|------------------|-------|
| Pool/Spa | Screen Enclosure | Solar Heating Panels | Satellite Dish | Fence |
| Painting | Landscaping | Storm Shutters | New Construction | Other |

Narrative Description of Additions/Alterations: _____

(Continue on Additional Sheet if Necessary)

INCLUDED (please circle all that apply):

- | | | | |
|-------------------------------|-----------|----------------|----------|
| Copy of Official Lot Survey | Sample | Color Swatches | Material |
| Specifications for Alteration | Brochures | Photographs | Drawings |

Note: A LOT SURVEY MUST BE SUBMITTED WITH THE APPLICATION. THE IMPROVEMENT MUST BE SHOWN ON THE SURVEY. INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE HOMEOWNER.

The undersigned property owner hereby acknowledges and agrees that the undersigned shall be solely responsible for determining whether the improvements, alterations or additions described herein comply with all applicable laws, rules and regulations, code, and ordinances: including, without limitation, zoning ordinances, subdivision regulations, and building codes. The ARC shall have no liability or obligation to determine whether such improvements, alterations and additions comply with any such laws, rules, regulations, codes or ordinances.

SIGNATURE OF OWNER _____

PRINTED NAME _____

STREET ADDRESS _____

LOT & BLOCK NUMBERS _____

TELEPHONE (Home) _____ (Cell or Work) _____

EMAIL ADDRESS: _____

- 1 If you are installing a fence, please notify your neighbors of your intention.
- 2 Deadline for submission is the 1st of each month.
- 3 PLEASE ALLOW 30 - 60 DAYS TO RECEIVE AN APPROVAL FROM THE PROPERTY MANAGEMENT COMPANY – DATE OF RECEIPT OF FORM AT THE MANAGEMENT COMPANY DOES NOT CONSTRU A RECEIPT DATE BY THE ARB DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR SOUTH FORK OF HILLSBOROUGH COUNTY II HOMEOWNERS ASSOCIATION, ARTICLE VII, Submittals and re-submittals of plans shall be approved or disapproved within thirty (30) days after receipt by the ARC.

ACTION OF THE ARCHITECTURAL REVIEW BOARD

RECOMMEND APPROVAL WITH CONDITIONS: _____

REQUEST DENIED FOR THE FOLLOWING REASON: _____

Architectural Review Committee, CHAIRPERSON

DATE

PLEASE KEEP INSTRUCTIONS FOR FUTURE APPLICATIONS

FAILURE TO SUBMIT ALL REQUIRED INFORMATION CAN RESULT IN THE APPLICATION BEING RETURNED DENIED UNTIL ALL INFORMATION IS PROVIDED. EVERY EFFORT WILL BE MADE TO NOTIFY APPLICANT OF ANY LACKING INFORMATION. THE ARCHITECTURAL CONTROL COMMITTEE WILL REVIEW EACH SUBMITTAL AS QUICKLY AS POSSIBLE UPON RECEIPT OF ALL REQUIRED INFORMATION.

- 1) If you are applying for a structure (**PATIO COVER, ARBOR, GAZEBO, STORAGE SHED, ROOM ADDITION, ETC.**) you must submit plan and elevation drawings showing how the structure will look. Indicate size, overall height, color, materials and roofing. Copy of any permits if applicable. Show placement on the Lot survey and access route to rear of property if applicable.
- 2) If you are applying for play structures (**PLAY STRUCTURE, SWING SET, TRAMPOLINE, BASKETBALL GOAL, ETC.**) you must submit a photo, brochure or drawing. Indicate size, height, color, materials, etc. and show location on Lot survey.
- 3) If you are applying for a **POOL/SPA** you must submit detailed drawings of pool and indicate on Lot survey the location of pool, pool equipment and drain lines. Access to rear of property must be indicated on Lot survey.
- 4) If you are applying for exterior **PAINTING OR SIDING** submit sample(s) of paint color and location of the color such as “trim”, “body”, “shutters”, etc.; and for siding, product information from the manufacturer. Supply photo of home showing present color, brick, stone, rock, etc.
- 5) If you are applying for a new **ROOF** please submit manufacturer’s name / product name / color name / length of warranty/ specify dimensional or high definition. A color brochure or small sample may be requested if it is an uncommon manufacturer or product.
- 6) If you are applying for new **DOORS, STORM DOORS, OR WINDOWS** please provide photo or brochure of the product and explain the location on the home.
- 7) If you are applying for **SOLAR SCREEN/WINDOW TINTING** please provide material data and samples and explain the location on the home.
- 8) If you are applying for **SECURITY CAMERAS, SECURITY GATES/SECURITY BARS** please submit drawing indicating design, size, color, and indicate placement on Lot survey; for cameras, show direction aimed.
- 9) If you are applying for **DECKING/PATIO** please indicate location on Lot survey, materials to be used and height of decking off adjacent ground.
- 10) If you are applying for **CONCRETE WORK/PAVERS, ETC.** (sidewalks, driveway extension, etc.) indicate location on Lot survey. Provide dimensions of improvement, dimensions from side Lot line(s), and description of materials. Provide a color brochure if applicable.
- 11) If you are applying for **LANDSCAPING OR TREE REMOVAL/REPLACEMENT** please submit a plant list indicating plant type, size at maturity and indicate placement on Lot survey.
- 12) If you are applying for **FENCING/GATES** please indicate height and materials, provide a drawing for each. Indicate location on Lot survey.
- 13) If you are applying for **YARD DECORATIONS** (birdbath, benches, statues, signs, lighting, etc.) submit photo or brochure, list dimension. Indicate location on Lot survey.
- 14) If you are applying for **SOLAR ENERGY DEVICES**, please provide a photo, description and/or brochure and indicate size, height, color, materials and show location on lot survey. **If the chosen location does not comply with guidelines, please provide energy analysis for the location that is most efficient.**
- 15) If you are applying for a **FLAG POLE**, please submit height, material, installation specifications, and brochure and indicate location on lot survey. Also submit the size and type of flag(s) to be flown.

PLEASE FORWARD APPLICATION AND SUPPORTING INFORMATION TO THE CONTACT CHOICE(S) ON THE APPLICATION FORM